



## LOUISIANA HOUSE OF REPRESENTATIVES SERGEANT-AT-ARMS

### Media Credential Applicants,

On behalf of the Louisiana Legislature, the House of Representatives' Office of Sergeant at Arms issues annual news media identification badges. **Current badges for 2015 expire as of January 2016.** Members of the news media planning regular coverage of the Louisiana State Legislature should obtain this credential. **News media credentials issued by any other entity are not valid for entrance to the designated media areas of the Capitol.**

News media identification badges are issued to **members of the working news media** for access to reserved media areas as space permits and for security measures. Please be advised that you are not required to have an annual identification badge, **Day Passes** are available. These identification measures do not diminish in any way your ability to cover and communicate the legislative process.

The cost of a new yearly identification badge is **\$10.00** per badge and will expire **January 2017**. The replacement cost for a lost badge is **\$10.00**. Upon receipt of your payment and a completed application form, your identification badge will be available on your next visit to the State Capitol in the **Office of the Sergeant at Arms, Basement Floor, Room 151**. Please complete the online form as instructed or return the printable form via fax to 225-342-0472 or via U.S. mail to:

**House Sgt. at Arms  
P.O. Box 94062  
Baton Rouge, LA 70804**

Members of the working news media covering the legislature on a day-to-day basis may obtain a **Day Pass** when they arrive at the Capitol. These individuals should report to the Sergeant at Arms Office, Basement Floor, Room 151.

Feature or entertainment media, such as film, reality television, documentary and specialty media, and independent, freelance journalists of all media may apply for either an Annual or Day Pass, depending on the scope of the project.

The news media credential shall not be used by either individuals or employees of organizations that engage in lobbying or paid advocacy, advertising, publicity or promotions for any individual, political party, corporation, organization or government agency.

If you have any questions, please contact our office at 225-342-1228.  
Respectfully Yours,

A handwritten signature in black ink, appearing to read "Clarence R. Russ, Jr.", with a stylized flourish at the end.

Clarence R. Russ, Jr.  
Chief Sergeant at Arms

*The Legislature reserves the right to search any person entering the State Capitol.*